

2012-2013 FACULTY SENATE EXECUTIVE COMMITTEE MEETING

Tuesday, July 17, 2012
1:00 – 3:00 pm

MINUTES

Approved: August 14, 2012

Present: Buckley, Biagetti, Echandia, Gossett, Hamilton, Heather, Hecsh, Marbach, Peigahi, Sheppard, Strasser

Absent: ASI Student Representative, Migliaccio (excused), Rechs (excused)

Guests: Tom Krabacher, Geography; Sheree Meyer, Associate Dean, Undergraduate Studies; Carols Nevarez, Ed.D. Program Director; Vanessa Sheared, Dean of Education

Approval of the Agenda: The agenda was approved as published.

Executive Committee Minutes – June 25, 2012: The minutes were approved as published.

Chair Business

- a. Faculty Senate Home Page: A print out of the new home page was provided.
- b. Interpreters: Requests for interpreter services at Senate meetings for CSUS employees will be processed through their department/unit. The Faculty Senate Office will process requests from non CSUS employees. The billing for services is under discussion.
- c. Faculty Endowment for Student Scholarship: Chair Hecsh is working on a capitol campaign with University Advancement and hopes to present the campaign to the Senate on August 22. Information will be provided as it becomes available. This year, the scholarship application review process will take place within Sac CT.
- d. Livingston Lecture: The deadline for nominations is September 9. A reminder email will be sent out to faculty in mid-August.
- e. Ed.D. WASC Review/Visit: A WASC review of the program will take place in October 2012. The Program's Director, Dr. Carlos Nevarez, will present a report to Exec as part of the review process and the program's responsibility to update the Faculty Senate.
- f. Budget Update: The Provost reported that the official allocations for the divisions had not been announced yet.

Committee Appointments – University

- Alumni Association Representative: The nomination of Tracy Hamilton (Mathematics/Statistics) will be placed on the August 22 agenda *as Consent Action*.
- Union Well Inc. Board of Directors: The Board has requested two nominations be submitted by August 15. David Lang's term is ending and he is willing to continue serving. His name will be placed on the August 22 agenda, *as Consent Action*. The Exec was asked to consider other colleagues to nominate and report back at the August 14 meeting.
- Academic Affairs Budget Committee (AABAC): A Call for nominations will be put out to the full Senate at the August 22 meeting.

IPP General Discussion: It was noted that the IPP report was received and will be discussed further. The group engaged in a general discussion of the recommendations about the faculty survey and ideas for the Senate's discussion at the retreat. The Provost acknowledged the work of all parties involved in the process and the potential for colleges, and departments to consider program adjustments in the light of the data.

Photography Program Impaction Request – Update:

- The Photography impaction application has been forwarded to the Chancellor's Office. A decision is expected this summer. The request will be placed on the August 22 agenda as a *First Reading* item.
- It was reported that an Ad Hoc Committee was formed to develop guidelines for a timeline that programs would follow if considering impaction. Committee Members: Janet Hecsh, Faculty Senate Chair; Tony Sheppard, At-large Member, Executive Committee; and Lakshmi Malroutu, Interim AVP, Academic Enrollment and Resource Planning.

Senate Meeting – August 22 Agenda: The draft agenda was reviewed and the order of business was discussed. Chair Hecsh provided an update on the following agenda items:

- Faculty Senate website: The new website will be introduced with a tutorial presented for use as a faculty member. A separate tutorial for use as a Committee Chair will be scheduled for a later date.
- Senate By-laws "Interested Party" policy: The policy will be presented and information provided on the process for identifying a committee to follow.
- Elections: Two elections will be held: 1) Senate Parliamentarian (2012-2013) and 2) Chair of the Graduate Studies Policies Committee (fall semester 2012 only).
- SCIPP: The Senate will receive the SCIPP report and thank the committee members for their work.
- First Reading Items: Photography Impaction request and the MA in Humanities,
- Budget/Enrollment Update: The Provost will provide an update.

Drop-In Sessions: The Exec discussed holding "Drop-In" sessions in September for Senators to drop in and ask questions about the Senate. The sessions will be held September 13 and 27 from 3:00 – 5:00 pm.

Programs without Senate representation: The matter was briefly discussed and will be placed on a future Exec agenda. (2012-13 Executive Committee referral)

ED.D. Program Update: Dr. Carols Nevarez, Ed.D. Program Director, presented an update on the program since the 2009 WASC review. Dr. Nevarez will provide a report to the Senate in the fall.

Senate Parliamentarian: The nomination of Tom Krabacher (Geography) as Senate Parliamentarian for 2012-2013 will be placed on the August 22 agenda.

Next Executive Committee Meetings:

- August 14: 1:00 – 3:00 pm, 275 Sac Hall.
- August 20: 1:00 – 3:00 pm, 275 Sac Hall – Canceled
- August 22: The Exec will meet immediately following the Senate meeting.

Adjourned